

**Cypresswood Community Association, Inc.**  
**Board of Directors Membership Meeting Minutes**

**DATE:** August 23, 2010

**TIME:** 7:00 P.M.

**PLACE:** East Clubhouse, Spring, Texas

**ATTENDING:**

Russell Wells, President  
Jay Thorwaldson , Vice President  
Mike Keimig / Secretary  
Melissa Cummings, Director  
Walt Guillote, Director  
Brad Rendl, Director  
Mark Inman, Director

**CALL TO ORDER**

The meeting was called to order at 7:01 p.m. Those in attendance are shown on the sign-in sheet, which is attached to these Official Minutes.

MEETING MINUTES - Director Keimig read the July 26, 2010 Membership Meeting Minutes after which a motion was made to approved (Motion – Rendl; 2<sup>nd</sup> – Guillote; unopposed).

REPORTS

Sheriff's Department – no report.

Activities Coordinators – Activities Coordinator Kim Sorensen introduced Jennifer Herring who is our new Assistant Activities Coordinator. They are currently planning the Breakfast with Santa for the first weekend in December.

Financial – Treasurer Melissa Cummings presented the Association's financial statement for the period ending June 30, 2010. Cash assets at the end of the reporting period totaled \$755,975.78, which included \$69,794.07 in Operating Funds and the balance in investments. Year 2010 assessments were 93% collected, and the Recreation fees were 92% collected.

Homeowner Forum – The Board fielded questions concerning the need for a speed limit sign at the entrance of the east community center.

The Board announced that they would hold an open forum to discuss the proposed deed restriction revisions on Thursday, September 23, 2010 at 7:00 pm.

The Board also announced they are in the process of installing additional lighting in the east parking lot to illuminate the gravel section.

**ADJOURN**

There being no further business to come before the membership, the meeting was adjourned to the Executive Session (Motion – Thorwaldson; 2<sup>nd</sup> Rendl; unopposed).

Minutes of the meeting were prepared by:

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Mike Keimig

And approved at the meeting of \_\_\_\_\_, 2010 as attested by:

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Russell Wells,  
President, Cypresswood Community Association, Inc.

**Cypresswood Community Association, Inc.**  
**Board of Directors Executive Session Meeting Minutes**

**DATE:** August 23, 2010

**TIME:** 7:00 P.M.

**PLACE:** East Clubhouse, Spring, Texas

**ATTENDING:** Russell Wells, President  
Jay Thorwaldson , Vice President  
Mike Keimig / Secretary  
Melissa Cummings, Director  
Walt Guillote, Director  
Brad Rendl, Director  
Mark Inman, Director

**EXECUTIVE SESSION CALL TO ORDER**

Motion was made to adjourn the Membership Meeting to Executive Session (Motion – Guillote; 2<sup>nd</sup> – Keimig; unopposed).

**RECONVENE MEMBERSHIP MEETING**

Motion was made to reconvene to the Membership Meeting (Motion – Keimig; 2<sup>nd</sup> – Thorwaldson; unopposed).

**MEETING MINUTES** - The July 26, 2010 Executive Meeting minutes were approved as presented (Motion – Thorwaldson; 2<sup>nd</sup> – Guillote; unopposed).

**FINANCIAL REPORT**

General discussion ensued, during which the Board approved the July 31, 2010 financials as presented (Motion – Cummings; 2<sup>nd</sup> – Guillote; unopposed).

**COLLECTION REPORT**

The Board reviewed and agreed to;

- accept the Attorney Status Report dated August18, 2010 as presented (Motion - Guillote ; 2<sup>nd</sup> – Rendl; unopposed);

**DEED RESTRICTION REPORT**

The Board reviewed and agreed to;

- approve the August 16, 2010 Attorney Deed Restriction Status Report (Motion – Keimig; 2<sup>nd</sup> – Rendl; unopposed).

### **COMMITTEE REPORTS**

Building / Landscape Maintenance - Vice President Thorwaldson advised the Board that he had a sago palm tree removed from the corner of Cypresswood and Kuykendahl.

Deed Restriction Consolidation Committee – Chairman Rendl reminded the Board that there would be an open forum with residents to discuss the proposed deed restriction revisions on Thursday, September 23, 2010 at 7:00 pm.

### **OLD BUSINESS**

West Club House Renovations – the Board is waiting for a finished design from the architects before preceding.

### **NEW BUSINESS**

There being no further business to come before the Board, the meeting was adjourned.

Minutes of the meeting were prepared by:

\_\_\_\_\_  
Cindi Sargent, CMCA, Community Asset Management, Inc.

And approved at the meeting of \_\_\_\_\_, 2010 as attested by:

\_\_\_\_\_  
Russell Wells,  
President, Cypresswood Community Association, Inc.